



INSTITUTE FOR DESIGN OF ELECTRICAL MEASURING INSTRUMENTS, MUMBAI  
MINISTRY OF MSME, GOVT OF INDIA  
S.T.TOPE MARG, CHUNABHATTI, SION P.O. MUMBAI – 400 022  
MAHARSHTRA, INDIA  
TEL: 022 -24050301/2/3/4. FAX: 022 -24050016



### CUSTOMER REQUEST FORM (CALIBRATION)

For Office use only

Work Order No.: WO/ / /21-22

Date:

Customer Details	
Customer/ Applicant Name :	
Address of Customer/ Applicant	
Billing Address: (If other than above)	
Name & Address required in Calibration Certificate: (If other than above)	
Representative Name with Designation/ Department:	
Phone No.:	
Email ID.:	
Fax. No.:	
Mobile No.	
GSTIN No:	
PAN No:	
SAC Code:	
MSME Registration No.	
Purchase Order No.	
Delivery Challan No:	dt.
Services required	Calibration

Equipment / Product Details							
Sr. No.	Name of Equipment	Sr. No.	Model No.	Id. No.	Range of Calibration	Accuracy	Make



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Equipment / Product Details							
Sr. No.	Name of Equipment	Sr. No.	Model No.	Id. No.	Range of Calibration	Accuracy	Make

**Note: Validity of Calibration required: Yes  OR NO**

**Accuracy:** Please attach separate sheet, if required

**Calibration Charges** ..... **GST Amount** ..... **TDS (If deducted)**..... .

**Total Amount** .....

**Cheque/ Demand Draft no.** .....**dt.** ..... **Name of the Bank**..... **Branch**.....

**RTGS/NEFT/UTR No**.....

**IDEMI Bank Details:** IDBI Bank Ltd., 12-16, Sunny Estate, Sion Trombay Road, Chembur, Mumbai – 400071  
 Account no.: 018102000013350 Type: Current A/C, IFS Code: IBKL0000018)

**IDEMI GSTIN :**27AAAAI0012M1Z1 **IDEMI PAN No:**AAAAI0012M

**SAC Code:**

**Signature & Name of the Customer**

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**NOTE:**

1. Please bring the filled form while submitting the Instruments for Calibration.
2. Calibration work will start after receipt of 100% payment in favor of IDEMI MUMBAI
3. Calibration certificate will be issued only on above details. No correction or any amendment in the Calibration Certificate will be made once it is issued.