

INSTITUTE FOR DESIGN OF ELECTRICAL MEASURING INSTRUMENTS, MUMBAI

OFFLINE TRAINING PROGRAMME

GENERAL REQUIREMENTS FOR THE COMPETENCE OF TESTING AND CALIBRATION LABORATORIES AND INTERNAL AUDIT as per ISO / IEC 17025:2017

(Course Code No. 2467102)

1. Duration : Four Days (Offline Training Programme)
2. Dates : 30th July to 2nd Aug 2024
3. Daily Timings : **09.30 am to 01.30 pm**
02.15 pm to 05.30 pm
4. Venue : **Training Programme will be conducted Offline.**
5. Fee/participant : **Rs. 14,160/-** (Rs. 12,000/- + 18 % GST) per participant
Payment can be transferred through NEFT/RTGS or DD drawn in favour of IDEMI, Payable at Mumbai in advance to confirm the nomination.
You can also make online payment on link:
<https://rzp.io/l/nNVeiVl6wk>

This course is designed for senior laboratory personnel involved in the management and establishment of laboratory quality systems, and establish/manage an internal audit programme for their laboratories as per laboratory accreditation standard ISO/IEC 17025:2017.

Course contents:

- * ISO/IEC 17025:2017 for each of its clause and to develop an understanding amongst the laboratory personnel.
- * General requirements, Structural requirements, Resource requirements, Process requirements and Management system requirements as per ISO/IEC 17025:2017.
- * Understanding on Quality system documentation for laboratory.
- * Identification of Documents, Procedures, Records and Retain records.
- * Techniques for conducting internal audit and reporting of the internal audit findings.
- * Management review and its contents.

On completion, participants will be able to:

- * Establish an internal audit program as required by ISO / IEC 17025:2017
- * Schedule plan, conduct, report on lab internal audits (including the documentation required)
- * Identify effective Internal Auditing Techniques, developing Quality Manual and Quality System Procedures.

6. Faculty: 1) Mr. Pradeep Gujarathi, Ex. Deputy Director (Elect.)
2) Mr. Pankaj Ambekar, Senior Technical Assistant

7. Certificate of participation will be issued to each attending participant.
